



REQUEST FOR QUOTATION NO.: 2021-07-032A

Date: August 05, 2021

Procurement Title : **Supply, Delivery and Installation of Three (3) Air-conditioning units**

PR No. : **2021-07-061**
Approved Budget for the Contract : **Php 155,000.00**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents. Please submit your **sealed envelopes** at the 2nd floor, Administrative and Finance Division, Citigold Center II, 1388 F. Icasiano St. cor. F. Gernale St. Paco, Manila on or before **August 12, 2021, 1:00 P.M.**

I. Requirements

1. The winning bidder shall deliver and install the goods to the Commission on Filipinos Overseas Office at Citigold Center, 1345 Pres. Quirino Avenue cor. Osmeña Highway, Paco, Manila;
2. The said winning bidder shall bear the cost of transportation;
3. The winning bidder shall replace the item if found to be defective/not in conformity with the description during inspection.

II. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be inclusive of all cost and applicable taxes;
4. Philgeps Registration/Certificate, Mayor's/Business Permit, BIR Form 2303 Certificate, SEC or DTI Certificate should be attached upon submission of sealed quotation;
5. A Notarized Omnibus Sworn Statement shall be attached upon submission of sealed quotation if ABC is above Php 50,000.00; and
6. Bidders must have a Land Bank Account for payment purposes.





COMPANY NAME : _____
 ADDRESS : _____
 PhilGEPS REGISTRATION NO.: _____ VALID UNTIL: _____

SUPPLY, DELIVERY AND INSTALLATION OF THE FOLLOWING:

QTY	UNIT	ITEM DESCRIPTION	TOTAL COST	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/OFFER AMOUNT
1	unit	Portable Air-conditioning unit, Inverter Type	₱ 40, 000.00	₱ 40, 000.00	
1	unit	Air-conditioning unit, Ceiling Mounted Inverter Type	₱ 75, 000.00	₱ 75, 000.00	
1	unit	Air-conditioning unit, Window Inverter Type	₱ 40, 000.00	₱ 40, 000.00	
TOTAL AMOUNT			₱ 155,000.00	₱ 155,000.00	
DELIVERY SCHEDULE: 25 Working Days from receipt of a copy of the Notice to Proceed (NTP)					

TECHNICAL SPECIFICATIONS

ITEM DESCRIPTION	SPECIFICATIONS
1 unit, Portable Air-conditioning unit, Inverter Type	Portable Air-Conditioning unit
	1.5 HP Dual Inverter Compressor
	Clear Filter Alarm Function, Washable Filter
	Mode: Cool, Dry, Fan
1 unit, Air-conditioning unit, Ceiling Mounted Inverter Type	2 HP Dual Inverter Compressor
	Aircon type: Split
	Split Type: Hi-Wall
	Smart Diagnosis, Allergy Filter, Auto Cleaning, UV Nano Sterilizer
	*Installation included with 15 feet piping
1 unit, Air-conditioning unit, Window Inverter Type	1 HP dual Inverter Compressor
	Auto Cleaning Function, Anti-Bacterial Filter, Clean Filter Indicator
	Aircon Type: Window
	*Installation included

After having carefully read and accepted the General Terms and Conditions, I/WE respectfully submit our quotation on the items at prices noted above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

 Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
 Email Address : _____
 Date : _____





For Further information, please refer to:

KEESHIA MAE ACEDERA

Procurement Officer

Email: bac.secretariat@cfo.gov.ph

Tel. No: [8552-4792](tel:8552-4792)



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Email: info@cfo.gov.ph • Website: cfo.gov.ph • Facebook: [commissiononfilipinosoverseas](https://www.facebook.com/commissiononfilipinosoverseas)

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