



**REQUEST FOR QUOTATION NO.: 2021-08-033**

Date: August 11, 2021

Procurement Title : **Supply and Delivery of Various ICT Equipment and Parts**

PR No. : **2021-07-066**  
Approved Budget for the Contract : **Php 322,500.00**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, Citigold Center II, 1388 F. Icasiano St. cor. F. Gernale St. Paco, Manila** on or before **August 18, 2021, 1:00 P.M.**

**I. Requirements**

1. The winning bidder shall deliver the goods to the Commission on Filipinos Overseas Office at Citigold Center, 1345 Pres. Quirino Avenue cor. Osmeña Highway, Paco, Manila;
2. The said winning bidder shall bear the cost of transportation;
3. The winning bidder shall replace the item if found to be defective/not in conformity with the description during inspection.

**II. General Terms and Condition:**

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be inclusive of all cost and applicable taxes;
4. Philgeps Registration/Certificate, Mayor's/Business Permit, BIR Form 2303 Certificate, SEC or DTI Certificate should be attached upon submission of sealed quotation;
5. A Notarized Omnibus Sworn Statement shall be attached upon submission of sealed quotation if ABC is above Php 50,000.00; and
6. Bidders must have a Land Bank Account for payment purposes.





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**COMMISSION ON FILIPINOS OVERSEAS**  
**KOMISYON SA MGA FILIPINO SA IBAYONG DAGAT**



COMPANY NAME : \_\_\_\_\_  
 ADDRESS : \_\_\_\_\_  
 PhilGEPS REGISTRATION NO.: \_\_\_\_\_ VALID UNTIL: \_\_\_\_\_

**SUPPLY AND DELIVERY OF THE FOLLOWING:**

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	TOTAL COST	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/OFFER AMOUNT
5	unit	Intel i5 10 <sup>th</sup> Gen Processor	₱ 10,000.00	₱ 50,000.00	₱ 50,000.00	
10	piece	8GB DDR4 2666mhz ram for Desktop	₱ 2,500.00	₱ 25,000.00	₱ 25,000.00	
5	unit	500-650 watts true rated 80 plus bronze PSU	₱ 2,300.00	₱ 11,500.00	₱ 11,500.00	
25	unit	240GB SATA SSD	₱ 2,500.00	₱ 62,500.00	₱ 62,500.00	
6	unit	21.5-24 inches IPS Monitor	₱ 8,000.00	₱ 48,000.00	₱ 48,000.00	
2	unit	1151 Motherboard for Intel 9 <sup>th</sup> Gen Processor	₱ 5,000.00	₱ 10,000.00	₱ 10,000.00	
20	piece	SATA Cable	₱ 150.00	₱ 3,000.00	₱ 3,000.00	
10	piece	Thermal Paste	₱ 500.00	₱ 5,000.00	₱ 5,000.00	
10	unit	UPS for desktop	₱ 3,000.00	₱ 30,000.00	₱ 30,000.00	
20	piece	DDR3 8GB 1600mhz ram for Desktop	₱ 2,000.00	₱ 40,000.00	₱ 40,000.00	
15	unit	Wired Mouse Keyboard Bundle	₱ 1,500.00	₱ 22,500.00	₱ 22,500.00	
3	piece	USB 3.0 card reader	₱ 500.00	₱ 1,500.00	₱ 1,500.00	
3	unit	Low profile videocard	₱ 4,500.00	₱ 13,500.00	₱ 13,500.00	
<b>TOTAL AMOUNT</b>					<b>₱ 322,500.00</b>	
<b>DELIVERY SCHEDULE: 30 Working Days from receipt of a copy of the Notice to Proceed (NTP)</b>						

After careful evaluation of the Requirements, General Terms and Conditions, and Delivery Schedule, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

\_\_\_\_\_  
 Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: \_\_\_\_\_  
 Email Address : \_\_\_\_\_  
 Date : \_\_\_\_\_

For Further information, please refer to:

**KEESHIA MAE ACEDERA**  
 Procurement Officer

Email: [bac.secretariat@cfo.gov.ph](mailto:bac.secretariat@cfo.gov.ph)  
 Tel. No: [8552-4792](tel:8552-4792)

