



REQUEST FOR QUOTATION NO.: 2021-08-034

Date: August 11, 2021

Procurement Title : **Supply and Delivery of One (1) unit ID Maker**

PR No. : **2021-08-068**
Approved Budget for the Contract : **Php 85,000.00**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, Citigold Center II, 1388 F. Icasiano St. cor. F. Gernale St. Paco, Manila** on or before **August 18, 2021, 1:00 P.M.**

I. Requirements

1. The winning bidder shall deliver the goods to the Commission on Filipinos Overseas Office at Citigold Center, 1345 Pres. Quirino Avenue cor. Osmeña Highway, Paco, Manila;
2. The said winning bidder shall bear the cost of transportation;
3. The winning bidder shall replace the item if found to be defective/not in conformity with the description during inspection.

II. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be inclusive of all cost and applicable taxes;
4. Philgeps Registration/Certificate, Mayor's/Business Permit, BIR Form 2303 Certificate, SEC or DTI Certificate should be attached upon submission of sealed quotation;
5. A Notarized Omnibus Sworn Statement shall be attached upon submission of sealed quotation if ABC is above Php 50,000.00; and
6. Bidders must have a Land Bank Account for payment purposes.





COMPANY NAME : _____
 ADDRESS : _____
 PhilGEPS REGISTRATION NO.: _____ VALID UNTIL: _____

SUPPLY AND DELIVERY OF THE FOLLOWING:

QTY	UNIT	ITEM DESCRIPTION	TOTAL COST	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/OFFER AMOUNT
1	unit	ID Maker	₱ 85,000.00	₱ 85,000.00	

DELIVERY SCHEDULE: 30 Working Days from receipt of a copy of the Notice to Proceed (NTP)

TECHNICAL SPECIFICATIONS

- Print Type : Color dye sublimation and monochrome thermal resin transfer technology
- Print Area : Edge to edge direct card printing
- Resolution : 300 dpi (color), 600 & 1200 dpi (mono only)
- Dual Side Printing : Yes
- Card Feeding : Automatic
- Card Size : ISO CR-80 (54mm x 86mm/2.12"x 3.38")
- Card Thickness : 0.38mm (15mil) – 1.0mm (40mil)
- Card Type : PVC, Composite PVC, PET
- Input Hopper : 80 cards
- Memory : 64 MB RAM

WARRANTY AND DELIVERY SCHEDULE

- PRODUCT WARRANTY : 1 year
- DELIVERY SCHEDULE : 30 working days upon receipt of a copy of Notice to Proceed (NTP)

After careful evaluation of the Requirements, General Terms and Conditions, Technical Specifications, Warranty and Delivery Schedule, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

 Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
 Email Address : _____
 Date : _____

For Further information, please refer to:

KEESHIA MAE ACEDERA
 Procurement Officer

Email: bac.secretariat@cfo.gov.ph
 Tel. No: [8552-4792](tel:8552-4792)

