



REQUEST FOR QUOTATION NO.: 2021-08-036

Date: August 11, 2021

Procurement Title : **Two-day Service of Cameraman/Director of Photography for CFO Short Film**

PR No. : **2021-08-071**
Approved Budget for the Contract : **Php 60,000.00**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price for the services described/listed below. Quotations must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, Citigold Center II, 1388 F. Icasiano St. cor. F. Gernale St. Paco, Manila** on or before **August 18, 2021, 1:00 P.M.**

I. Requirements

1. The supplier/bidder must present an evidence of previous work experience as cameraman/director of photography

II. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be inclusive of all cost and applicable taxes;
4. Philgeps Registration/Certificate, Mayor's/Business Permit, BIR Form 2303 Certificate, SEC or DTI Certificate should be attached upon submission of sealed quotation;
5. A Notarized Omnibus Sworn Statement shall be attached upon submission of sealed quotation if ABC is above Php 50,000.00; and
6. Bidders must have a Land Bank Account for payment purposes.





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COMMISSION ON FILIPINOS OVERSEAS
KOMISYON SA MGA FILIPINO SA IBAYONG DAGAT



COMPANY NAME : _____
 ADDRESS : _____
 PhilGEPS REGISTRATION NO.: _____ VALID UNTIL: _____

ITEM DESCRIPTION	TOTAL COST	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/OFFER AMOUNT
Two-day Service of Cameraman/Director of Photography	₱ 30,000/day	₱ 60,000	

After careful evaluation of the Requirements and General Terms and Conditions, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

 Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
 Email Address : _____
 Date : _____

For Further information, please refer to:

KEESHIA MAE ACEDERA
 Procurement Officer

Email: bac.secretariat@cfo.gov.ph
 Tel. No: [8552-4792](tel:8552-4792)

