



REQUEST FOR QUOTATION NO.: 2021-10-041

Date: October 19, 2021

Procurement Title : **Procurement of Training Service Provider for the Conduct of DOLE prescribed OHS Training Program – Basic Occupational Safety and Health (BOSH)**

PR No. : **2021-10-087**

Approved Budget for the Contract : **PHP 91,000.00**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **TWO (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope (COPY 1) should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, Citigold Center II, 1388 F. Icasiano St. cor. F. Gernale St. Paco, Manila** on or before **October 26, 2021, 1:00 P.M.**

I. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be inclusive of all cost and applicable taxes;
4. Training Service Provider must be **DOLE-OSHC Accredited**;
5. The following documents should be submitted along with the sealed quotation:
 - **PhilGEPS Registration Number/Certificate**
 - **Mayor's/Business Permit**
 - **BIR Form 2303 Certificate**
 - **SEC or DTI Certificate**
 - **Notarized Omnibus Sworn Statement**
 - **Course outline/Training Program**
 - **Certification/Proof that the bidder is DOLE-OSHC Accredited**
6. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.





COMPANY NAME : _____
 ADDRESS : _____
 PhilGEPS REGISTRATION NO.: _____ VALID UNTIL: _____

ITEM DESCRIPTION	UNIT COST	TOTAL COST	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/OFFER AMOUNT (VAT INCLUSIVE)
Procurement of Training Service Provider for the Conduct of DOLE prescribed OHS Training Program – Basic Occupational Safety and Health (BOSH)	₱ 3,640.00 per pax	₱ 91,000.00	₱ 91,000.00	

TRAINING SPECIFICATIONS

- 40-hour OSH Training Course prescribed by DOLE in compliance to DOLE DO-198-18 and the Occupational Safety and Health Standards (OSHS) Rule 1030 to accredited Safety Officers.

The course/training program must include:

- Listing of the provisions in the OSH Standards that applies to your industry;
- Identifying the factors that lead to accidents and work-related illnesses;
- Preparing comprehensive checklists for effective safety inspections;
- Enumerating the steps for effective accident investigations;
- Preparing OSH-Administrative Reportorial Requirements;
- Outlining the components of a health and safety program; and
- Special module on COVID-19 in the workplace

After careful evaluation of the General Terms and Conditions, Training Package Inclusions and Training Schedule, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

 Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
 Email Address : _____
 Date : _____

For Further information, please refer to:

KEESHIA MAE L. ACEDERA
 Procurement Officer

Email: bac.secretariat@cfo.gov.ph
 Tel. No: [8552-4792](tel:8552-4792)

