



REQUEST FOR QUOTATION NO.: 2021-10-042

Date: October 21, 2021

Procurement Title : **Supply and Delivery of Seventeen (17) units of Small / Portable Air Purifier for COVID-19 prevention**

PR No. : **2021-10-088**
Approved Budget for the Contract : **Php 127,500.00**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, Citigold Center II, 1388 F. Icasiano St. cor. F. Gernale St. Paco, Manila** on or before **October 28, 2021, 1:00 P.M.**

I. Requirements

1. The winning bidder shall deliver the goods to the Commission on Filipinos Overseas Office at Citigold Center, 1345 Pres. Quirino Avenue cor. Osmeña Highway, Paco, Manila;
2. The said winning bidder shall bear the cost of transportation;
3. The winning bidder shall replace the item if found to be defective/not in conformity with the description during inspection.

II. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be inclusive of all cost and applicable taxes;
4. The following documents should be submitted along with the sealed quotation:
 - **PhilGEPS Registration Number/Certificate**
 - **Mayor's/Business Permit**
 - **BIR Form 2303 Certificate**
 - **SEC or DTI Certificate**
 - **Notarized Omnibus Sworn Statement**
 - **Brochure containing technical specifications of the items being offered**
5. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.





COMPANY NAME : _____
 ADDRESS : _____
 PhilGEPS REGISTRATION NO.: _____ VALID UNTIL: _____

QTY	UNIT	ITEM DESCRIPTION	UNIT COST	TOTAL COST	ABC (VAT INCLUSIVE)	QUOTATION/ OFFER AMOUNT (VAT INCLUSIVE)	
						UNIT COST	TOTAL COST
17	unit	Supply and Delivery of Small/Portable Air Purifier	₱ 7,500.00	₱ 127,500.00	₱ 127,500.00		

TECHNICAL SPECIFICATIONS

ITEM DESCRIPTION	SPECIFICATIONS
Air Purifier (Small/Portable)	CADR: up to 15cbm/h
	Noise Level (dB): ≤ 52 dB
	HEPA Lifespan: 3-6 months
	Power Consumption (W): 15W (max.)
	Power Supply: 220 – 240V/50-60Hz
	PM2.5 Removal: YES
	Touene Removal: YES
	TVOC Removal: YES
	Formaldehyde Removal: YES
	Recommended Room Size: Up to 7-35m ²
Filter types: HEPA Filter 11, 12 or 13 and Activated Carbon (Layer), Silver Ion	

WARRANTY AND DELIVERY SCHEDULE

PRODUCT WARRANTY : One (1) year
DELIVERY SCHEDULE : 30 Working Days from receipt of a copy of the Notice to Proceed (NTP)

After careful evaluation of the Requirements, General Terms and Conditions, Technical Specifications, Warranty and Delivery Schedule, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

 Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
 Email Address : _____
 Date : _____

For Further information, please refer to:

KEESHIA MAE ACEDERA
 Procurement Officer

Email: bac.secretariat@cfo.gov.ph
 Tel. No: [8552-4792](tel:8552-4792)

