



Commission on Filipinos Overseas

PURCHASE ORDER

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Page No.	1 of 1
Revision No.	0
Effective Date	15 March 2017

Supplier : ISLAND COVE HOTEL AND LEISURE PARK	P.O. No. : 2018-04-023
Address : Binakayan, Kawit, Cavite	Date : 4-Apr-18
TIN : 008-690-613-000	Mode of Procurement RFQ-Shopping

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CFO- Citigold Center 1345 Pres. Quirino Ave. cor., SSH, Paco Manila	Delivery Term : FULL SERVICES
Date of Delivery : 30 calendar days upon received the Purchase Order.	Payment Term : CHEQUE

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Rental of Venue, accommodation and provision of meals for the 2018 CFO Team Building.			
		Package Rate for April 20-21, 2018			
		> Quadruple Sharing (1 room for 4 persons)	4	900.00	3,600.00
		> Triple Sharing (2 rooms for 6 persons)	6	1,000.00	6,000.00
		> Single Occupancy (1 room)	1	1,850.00	1,850.00
		> Twin Sharing (1 room for 2 person)	2	1,950.00	3,900.00
		Package Rate for April 21, 2018			
		> Rate per person	100	1,630.00	163,000.00
		> Complete Meals (Common Buffet Breakfast, AM Snack, Managed Buffet Lunch, PM Snack and Managed Buffet Dinner)			
		Package Rate for April 21-22, 2018			
		> Quadruple Sharing (1 room for 4 persons)	4	900.00	3,600.00
		> Triple Sharing (1 room for 3 persons)	3	990.00	2,970.00
		> Single Occupancy (2 rooms)	2	1,850.00	3,700.00
		> With Common Buffet Breakfast			
		Amenities:			
		> Parking space for the duration of your stay			
		> Use of Swimming pool, shower and change rooms			
		> Welcome Streamer or Tarpaulin backdrop			
		> Use of Conference Room and facilities (flipchart, whiteboard with marker, pads and pencils)			
		> Use of Sound System with microphone			
		> Free flowing coffee, tea and candies			
		* Attached conditions/specifications set in the Agreement are part of this Order. (Per Purchase Request No.: 2018-03-024 dated 12 March 2018 x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x)			

(Total Amount in Words) *One Hundred Eighty Eight thousand Six Hundred Twenty pesos only* 188,620.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

USEC. ASTRAVEL PIMENTEL-NAIK
Executive Director

Fund Cluster : _____
Funds Available : _____

CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____