



Office of the President of the Philippines
COMMISSION ON FILIPINOS OVERSEAS



April 16, 2018

NOTICE TO PROCEED

VENUS PARKVIEW HOTEL
 19 Kidad Road, Burnham-Legarda,
 Baguio City

THRU: Ms. HELEN GRACE A. BORJA
 Sales Manager
 Venus Park Hotel

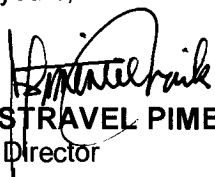
Dear Ma'am.

Please be informed that per attached Agreement (Purchase Order No. 2018-04-028 dated 11 April 2018), we hereby notify you that your Office may commence work on the project "Rental of Venue, Accommodation and Provision of Meal for the seminar-Workshop on Issues of Intermarriage in Baguio City.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and In accordance with the Delivery schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Filipinos Overseas.

Very truly yours,


USEC. ASTRAVEL PIMENTEL-NAIK
 Executive Director

I acknowledge receipt of this notice on _____
 Name of the Representative of the Bidder _____
 Authorized Signature _____

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.