

Are you migrating abroad with an immigrant visa?  
You need to register with CFO and attend the PDOS



# STEPS TO SECURE AN APPOINTMENT AND REGISTER ONLINE

## Requirements for Registration

No need to bring photocopies of registration documents

1. Barcoded confirmation of appointment
2. Original **valid passport**
3. Original **valid visa**
4. One (1) valid **identification (ID) card with photograph** (see list of acceptable valid IDs)
5. Payment of **Php400.00 registration fee per emigrant**
6. Attendance in the **PDOS or Peer Counseling session**

### If registering as a family (2 or more persons):

1. Principal applicant or parent must set an appointment and fill up registration form online
2. To register another member, enter the reference number found in barcoded confirmation form of the principal applicant
3. Click "Register Family Member" Button
4. Repeat steps 2-3 for additional family members

### If you fail to come on the appointed date:

1. Set an appointment again through R&R PDOS System
2. Enter your old reference number to retrieve your record
3. Select date of registration
4. Print new confirmation form

*NOTE: Your registration record will expire after 30 days*

## step 1

Reserve and Register online for the Pre-Departure Orientation Seminar (PDOS) and/or Peer Counseling Program (PCP)

[https://cfo.ph/PDOS\\_Reservation\\_Manila/](https://cfo.ph/PDOS_Reservation_Manila/) (for Manila)  
[https://cfo.ph/PDOS\\_Reservation\\_Cebu/](https://cfo.ph/PDOS_Reservation_Cebu/) (for Cebu)  
[https://cfo.ph/PDOS\\_Reservation\\_Clark/](https://cfo.ph/PDOS_Reservation_Clark/) (for Clark)  
[https://cfo.ph/PDOS\\_Reservation\\_Davao/](https://cfo.ph/PDOS_Reservation_Davao/) (for Davao)



## step 2

Answer the preliminary questions and provide your e-mail address, choose the date of your appointment and provide your and your petitioner's personal information.



## step 3

Complete the Online Reservation and Registration procedure and then print the barcoded confirmation form or save a digital copy (PDF format) in your mobile phone or tablet



## step 4

Go to CFO (Manila, Cebu, Clark or Davao) on the confirmed date at least one hour before your appointment, and bring the complete PDOS requirements



## Who are exempted from the PDOS?

The following emigrants are exempted from attending the PDOS/Peer, but should still access the Reservation and Registration Online System (R&R) to submit data online and visit the CFO personally or send an authorized representative to obtain the Emigrant Registration Sticker from the Commission:

- Minors aged 12 and below;
- Senior citizens (60 years old and above);
- Those incapacitated due to permanent or long-term ailments; or
- Those with mental health issues or psychologically-challenged.
- Residents /immigrants/emigrants who stayed in the destination country for an aggregate of two months who can present proof of stay (ID issued overseas, used visa from the host country, etc.)

If registered by proxy, representative is required to present the following documents in addition to the required documents:

- Medical certificate/report (except those 60 years old and above)
- Letter of authorization from the emigrant (if applicable to the case); and
- Original valid identification card with photograph of the proxy.

Proxies who are NOT the legal/natural/biological adoptive parent of children 12 years old and below must present the following documents:

1. One (1) original valid identification card with photograph of the proxy, and
2. Duly notarized authorization letter executed by parent/s or guardian/s, issued in the Philippines or overseas.



COMMISSION ON FILIPINOS OVERSEAS

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# SCHEDULES

## MANILA *By reservation/appointment only*

<b>PDOS</b> <i>for emigrants 20-59 Years Old</i>	Country	Day	Time
	USA	Mondays, Wednesdays and Thursdays (70 slots)	10am - 12nn
		Tuesdays and Fridays (70 slots)	2pm - 4pm
	Canada	Monday to Friday (60 slots)	9:30am - 11:30am
	Europe	Tuesdays and Fridays (70 slots)	10am - 12nn
	Australia and New Zealand	Tuesdays (60 slots)	2pm - 4pm
	Japan and other Asian countries	Mondays (70 slots)	2pm - 4pm
PEER Counseling <i>for youth emigrants 13-19 Years Old</i>	Country	Day	Time
All Countries	Monday to Friday (25 slots)	9:30am - 12nn and 2pm - 5pm	

## CLARK *By reservation/appointment only*

Combined <b>PDOS</b> and <b>PEER</b> Counseling	Country	Day	Time
	Other countries (Japan, Australia, New Zealand, Europe)	Wednesday (35 slots)	10am - 12nn
	USA	Thursdays (35 slots)	10am - 12nn
	Canada	Fridays (35 slots)	10am - 12nn

## CEBU *By reservation/appointment only*

Combined <b>PDOS</b> and <b>PEER</b> Counseling	Country	Day	Time
	USA	Mondays, Wednesdays, Fridays (60 slots)	10am - 12nn
	Canada	Tuesdays and Thursdays (60 slots)	10am - 12nn
	Japan	Tuesdays (60 slots)	10am - 12nn
	Australia, New Zealand	Wednesdays (60 slots)	10am - 12nn
	Europe	Thursdays (60 slots)	10am - 12nn

## DAVAO *By reservation/appointment only*

Combined <b>PDOS</b> and <b>PEER</b> Counseling	Country	Day	Time
	USA	Wednesdays and Fridays (35 slots)	10am - 12nn
	Canada	Tuesday (35 slots)	10am - 12nn
	Japan	Monday (35 slots)	10am - 12nn
	Other Countries	Thursday (35 slots)	10am - 12nn

# SCHEDULE OF ACTIVITIES

MORNING SESSIONS SCHEDULE	ACTIVITIES	AFTERNOON SESSIONS SCHEDULE	ACTIVITIES
8:00 am-9:00 am	Verification of registration online and payment for 9:30 am session/s	1:00 pm-2:00 pm	Verification of registration online for 2:00 pm session/s and payment
9:30 am-11:30 am	PDOS for morning session/s	2:00 pm-3:30 pm	PDOS for pm session/s
11:00 am-11:30 am	Passport releasing for 9:30 am session/s	3:30 pm-4:00 pm	Passport releasing for afternoon session/s
9:00 am-10:00 am	Verification of registration online and payment for 10:00 am session/s		
10 am-11:30 am	PDOS for morning session/s		
11:30 am-12:00 nn	Passport releasing for 10:00 am session/s		

## APPOINTMENT is not required for the following:



- Senior Citizen (60 years old and up)
- Persons with Disability (PWDs) with PWD ID or medical certificate
- Visibly pregnant women or pregnant women with medical certificate
- Minors twelve (12) years old and below

**They must, however, register at <https://www.cfo.gov.ph/rnr-pdos.html> prior to their visit to CFO. They must also be guided by the schedule of the PDOS conducted by the CFO.**

- Please be advised that securing an appointment for PDOS is **FREE**. The CFO discourages applicants from securing online appointment through **fixers** or businesses offering such services for a fee. Do not deal with fixers.
- Please arrive at CFO at least 1 hour before your PDOS session or refer to the table of schedule of activities in the flyer.

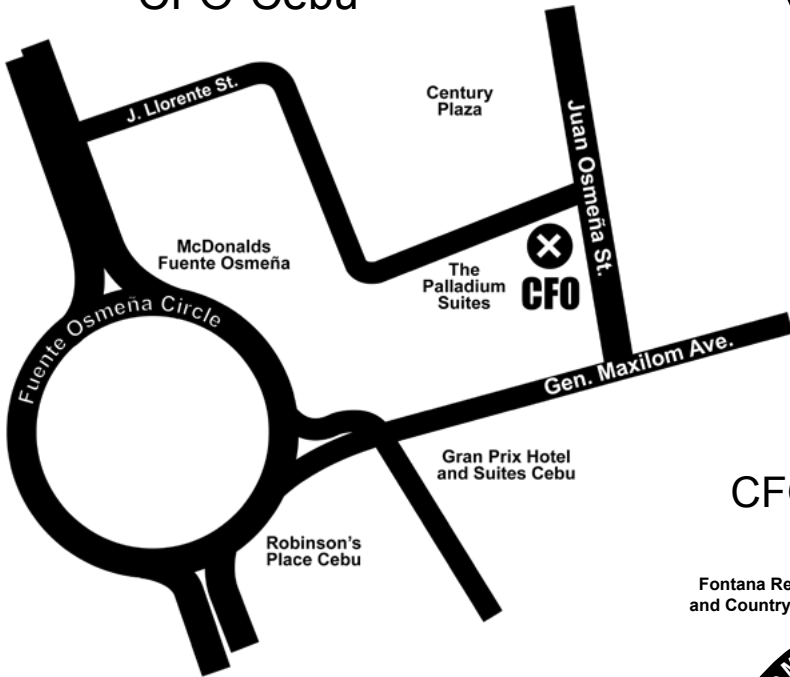


# LOCATION MAP

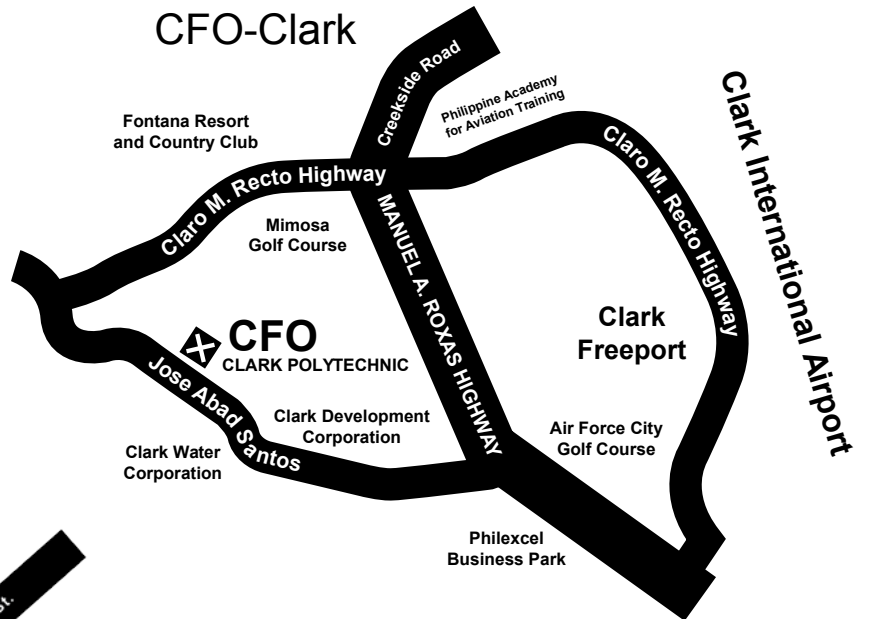
## CFO-Manila



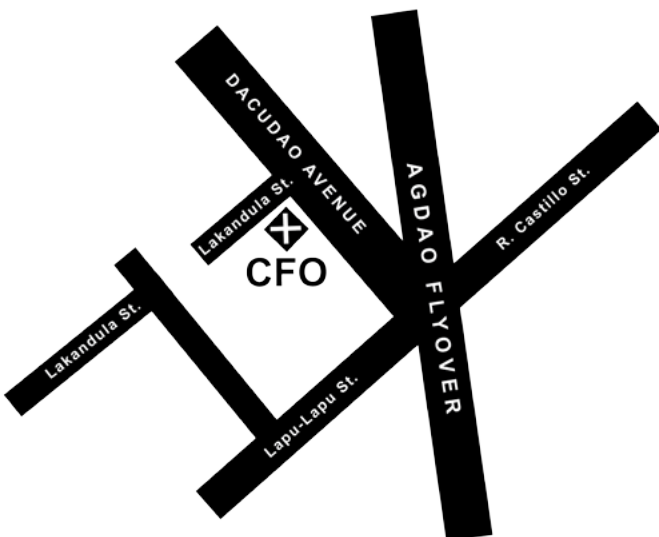
## CFO-Cebu



## CFO-Clark



## CFO-Davao



## IMPORTANT

**DO NOT purchase outbound airline tickets until your CFO travel documents are issued. The Commission will not be responsible for any rebooking charges, loss of income, and other financial compensation and/or personal losses arising from the applicant's travel arrangements in view of non-attendance or non-completion to CFO pre-departure program.**

### EXAMPLE OF VALID IDS WITH PHOTO:

- Driver's License
- Postal ID
- Social Security System (SSS ID)
- Government Service Insurance System (GSIS ID)
- Tax Identification Number (TIN ID)
- Professional Regulation Commission (PRC ID)
- Senior Citizen's ID Card
- PhilHealth Identification Card (PIC)
- Alien Certificate of Registration (ACR I-Card)
- Consular ID
- Permit to Carry Firearms
- Seaman's Book
- Armed Forces of the Philippines (AFP) ID
- Home Development Mutual Fund or PAG-IBIG ID
- Philippine Overseas Employment Association (POEA) ID
- PRA Special Resident Retiree Visa (SRRV) ID
- Department of Social Welfare and Development (DSWD) ID
- Overseas Worker's Welfare Administration (OWWA) ID
- Unified Multi-Purpose ID (UMID)
- Philippine National Police (PNP) ID
- Voter's ID • Philippine Statistics Authority (PSA) Birth Certificate
- Marriage Certificate (PSA Authenticated)
- National Bureau of Investigation (NBI) Clearance
- Police Clearance
- Barangay Clearance/Certificate
- Company/Office ID
- School ID
- OFW ID
- Certification from the National Council for the Welfare of Disabled Persons (NCWDP)



*The Commission on Filipinos Overseas maintains reasonable safeguards to protect the confidentiality, security and integrity of your personal information. Any data or documents that you provide are kept strictly confidential, except in life threatening situations, cases of suspected abuse and danger on the part of the CFO clientele, or when release is otherwise required by law.*

### For questions, please contact:



**COMMISSION ON FILIPINOS OVERSEAS**

Website: [www.cfo.gov.ph](http://www.cfo.gov.ph)



#### CFO-Manila

Citigold Center, 1345 President Quirino Ave. cor. South Superhighway, Manila 1007  
Tel: (+632) 552-4700 locals 712 to 713 and 740 to 745; Fax: (+632)552-4714  
Email: [info@cfo.gov.ph](mailto:info@cfo.gov.ph)



#### CFO-Clark Satellite Office

One Stop Processing Center, Clark Polytechnic Compound, Jose Abad Santos Ave.,  
Clark Freeport Zone; Tel: (+6345) 499-8119; Email: [info@cfo.gov.ph](mailto:info@cfo.gov.ph)



#### CFO-Cebu Satellite Office

4th floor K&J Building, #4 Don Julio Llorente St., Capitol Site, Cebu City 6000  
Telefax: (+6332) 255-5253; Email: [cfocebu@cfo.gov.ph](mailto:cfocebu@cfo.gov.ph)



#### CFO-Davao Satellite Office

5th Floor AMQ Building, Lakandula Street corner Dacudao Avenue, Agdao, Davao City  
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[1343actionline.ph](http://1343actionline.ph)



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